



Northern Arizona Pride Association

Board Application Packet

Thank you for your interest in Northern Arizona Pride Association, aka Flagstaff Pride, and service on our Board. We believe that our organization plays a vital role in our community, and we hope that you share our vision. This Board Application Packet provides an opportunity for you to learn more about our Board and what is important to us, and it gives us an opportunity to learn about you and what you might bring to our Board.

Our Board of Directors governs the overall execution of the organization's mission. Principally, the Board manages organizational finances and sets long term priorities for programs, including the development of Pride in the Pines Festival. Overall, the members of the Board contribute the educational, management, legal, and financial skills needed to ensure long term organizational stability and ensure year-to-year educational excellence for Flagstaff Pride's mission and vision.

MISSION

Together, we support, unite, and strengthen our 2SLGBTQIA+ community.

VISION

We envision a Flagstaff and Northern Arizona where 2SLGBTQIA+ individuals are welcomed, supported, and able to live safely, authentically, and free from discrimination, prejudice, and bias.



BACKGROUND INFORMATION

The Board of Directors consists of not fewer than five (5) and not more than eleven (11) voting Directors.

Individuals interested in joining our Board should submit a completed Application to the Board's Governance Committee. Additionally, current Board members may suggest candidates to the Governance Committee. The Governance Committee submits names of proposed Directors to the Board as a whole. The Board elects Directors by a majority vote of the voting members of the Board.

Directors serve a three-year term starting in September at the annual meeting following their election by the Board of Directors. The initial term of office may be extended. No Director shall serve more than two consecutive full terms in office. After being off the Board for one year, an individual who already served two terms may be elected to the Board again. Board term ending dates should be staggered.

Board Member responsibilities include attendance at regular board meetings. The frequency of regular Board meetings shall be established by the Board but there shall not be less than nine (9) meetings per year. There shall be an Annual Meeting of the Board of Directors which shall be the meeting at which Board officers are elected and the annual budget is voted upon. Special meetings may be called at the request of the President or any two directors.

In addition to attending meetings, Board Members are expected to commit significant time and energy to the organization, and such commitment should not be underestimated. Candidates are urged to consider personal priorities for the next three years, as well as ways to contribute to the development of the organization.

Resources available to prospective members:

- Organizational Documents: Strategic Plan, Bylaws, FY Budget, Operating Principles, and others upon request
- Program Overview & Calendar of Events
- Email or call the President Zane Jacobs with questions or if you would like the contact information for the current Governance Committee chair.



Time and Financial Considerations

Meetings:

- Board Meetings: If any Director misses two consecutive regularly scheduled meetings of the Board, or misses three meetings in a year, and has not received a leave of absence or permission for an extended excused absence from the Board President, the Board may remove the Director by a majority vote of voting members present.
- Committee Work
- Annual Meeting
- Annual Fundraiser
- Attend **75%** of the organization's annual programs, fundraisers and other events, with **100%** mandatory attendance in some cases. Examples of such events include:
 - Parade (mandatory attendance for all Directors)
 - Festival (mandatory attendance for all Directors)
 - Festival Pre-Party/ After party Events
 - Trans Day of Remembrance (TDOR)
 - Coming out Show
 - Quarterly Community Education Events
 - World Aids Day (WAD)

Donations: As with many boards, our Board Members will be solicited for a cash or in-kind donation; 100% participation is sought. The amount of the donation is up to the individual, but we ask that Board Members consider giving at a leadership level donation of \$1,000.00 annually or solicit for sponsorship for the amount of \$1,000.00 annually.

Declaration of Candidacy

To apply:

- Submit the Board Application (page 4 of this document), your résumé, and your references to Zane Jacobs, President of Flagstaff Pride, at zane@flagstaffpride.org. PLEASE WRITE "NEW BOARD MEMBER APPLICATION" in the subject line.
- Copies of the application will be distributed to Board Members and will aid in understanding how you would like to contribute to the organization's work.
- Complete the other items set forth in the Application.



Application for Flagstaff Pride Board Candidacy

Individuals may be considered and recommended to the Board of Directors for election to serve in the capacity as a Northern Arizona Pride Association Board Director only after they have successfully completed all the following :

- Submit a completed Northern Arizona Pride Association Board Director Application
- Submit an up-to-date résumé
- Submit one (1) Professional and two (2) Personal References
- Attend in-person one (1) or more regular meetings of the Board of Northern Arizona Pride Association
- Attend and participate in one (1) or more committee meetings as a member of the committee, in person or telephonically
- Complete an in-person interview with the current Board of Directors
- Obtain the nomination of one (1) current Northern Arizona Pride Association Board Director
- Read, understand and agree to the Flagstaff Pride Board Commitment Agreement, which includes attending 75% of the organization's annual programs, fundraisers and other events, attending 100% of the mandatory events, meeting minimum annual give/get fundraising requirements, and complying with all other policies, procedures, Strategic Plans, and Bylaws.

Name:

School / Company:

Current Occupation:

Contact Details:

Address:

Telephone:

Cell Phone:



E-mail:

We want to understand your views on current operations and how your potential contributions might fit with the organization's vision. Please answer the following questions.

1) Please briefly describe your academic and professional background, and other relevant experience.

2) Why do you seek a position on this Board?

3) Please briefly outline the specific skills and areas of expertise you bring, and the contributions you hope to make, to this Board.

4) Are you currently serving or have you served in the past on a board of directors for another organization? If so, please list the organization and your position/role with them.



5) Are you currently serving on or a member of any committees, task forces, clubs, or associations? If so, please list the organizations and your position/role with them.

6) Did someone recommend you for service on our Board? If so, who?

7) What is your preferred method of contact/communication (i.e., Email, Phone Call, Text Message)? Please provide the preferred contact information.

FLAGSTAFF *Pride*[™]